Symbol Key

- **optional**: Optional element, but if used, it can have required child elements.
- **optional 0..∞**: Optional element that can have multiple instances.
- **required**: Required element, but only one instance.
- **required 1..∞**: Required element, but multiple instances allowed.
- **sequence**: Sequence. When an element has children, they are contained within a sequence. A document must keep children in the same order shown in the sequence.
- **optional sequence**: Optional Sequence. Can have both optional and required elements, so if the optional sequence is included, all required child elements must be included. The symbol shown here allows multiple instances. A required sequence could also allow for multiple instances.
- **choice**: Choice. Only one of the children of a choice can be included.
- **optional choice**: Optional Choice. One or none of the children can be included.

**NOTE**: A Choice can have multiple instances - in that case the order of the children in the document can vary.

Metadata Color Key

1. **Structural Metadata Attribute**
2. **Structural Metadata Sub-Attribute**
3. **Structural Metadata Element**
4. **Dynamic Metadata Attribute Name**
5. **Dynamic Metadata Attribute Source**
6. **Dynamic Metadata Sub-Attribute**
7. **Dynamic Metadata Element/Sub-Attribute Name**
8. **Dynamic Metadata Element/Sub-Attribute Source**
9. **Dynamic Metadata Element Value**

1 These attributes are also stored as CLOBs in myLEAD.
A queryable spatial metadata element is created in my LEAD based on these coordinates.